



Torrance Primary School & Early Years Centre

Parent Council Minutes

Date: Tuesday 23rd May 2023 @ 18:00

Location: Torrance Primary

Present: Dave Fielder (DF, Chair), Laura Browne (LB, Clerk), Joanne Cockburn (JC), Laura Law (LL), Lynsey Slowman (LS), Lizzie O'Donnell (LO), Euan MacMillan (EM) and Cllr Lynda Williamson (LW)

Apologies: Gillian Bonar (GB)

1. Welcome, Introductions and Apologies

DF welcomed all to the meeting and noted attendance as above.

2. Minutes of Previous Meeting

The minutes of the March 2023 meeting were agreed.

Action: Outdoor Learning/Funding options. COMPLETE DF has spoken to a parent with knowledge of funding sources/opportunities. It has now been agreed that any opportunities that arise will be shared by email with the PC

Action: Cost of the School Day. ONGOING See point 3a

Action: Joint meeting between PTA and parent council to be set-up. ONGOING LL to arrange a date for this towards the end of term

Action: Dog fouling update on TCC Facebook page. COMPLETE

Action: Red blaze pitch. ONGOING See point 4

Action: LO and LS to lead on FAIRNESS room, with support from GB. ONGOING See point 3a

Action: GB and LL to investigate ideas on how to improve uptake of second-hand clothing. ONGOING See point 3a

Action: LL to add details to school newsletter on free school meal eligibility COMPLETE

Action: DF to share Parent Council Forum presentations with PC members COMPLETE

Action: LL to discuss with teaching staff and plan further action around the homework topic
COMPLETE

Action: LB/DF to arrange parent member pre-meets one week in advance of each PC meeting
COMPLETE

3. Matters Arising

a. Cost of the School Day update:

Space in the school has now been agreed for the family room (re-named from FAIRNESS room). LO and LS have been discussing plans with PTA member Lynne Irvine. Plans are being put in place ready for the room to open at the start of next term, but it will also open in advance of that for specific upcoming events such as Sports Day and nursery graduation. Requests will be made to parents to help stock the room, with emphasis being placed on the sustainability of re-using and passing on items for further use. A call out to the wider community will be made to help furnish the room. More details will be shared through the school in due course.

b. Boclair Academy PC website request:

LB updated PC members that Boclair Academy PC had reached out for input to help inform the re-development of the school website. The PC requested input from P7 parents by email a couple of weeks ago, and also generated some ideas in the meeting. ACTION: LB to share ideas with Boclair PC for consideration.

c. Parent Council Forum update:

DF provided an update on the PC Forum meeting that he recently attended and made PC members aware that East Dunbartonshire is currently looking for a new representative. DF shared details on the presentations that were given which have been shared with PC members.

DF also updated that other PCs in the area are sharing meeting minutes on their school websites. It was agreed that Torrance PC will begin sharing its minutes through the school website too.

4. Councillor's Report

LW provided an update on the red blaze pitch. The council has made the decision to place this on hold for now and to re-visit as part of the programme for investment in schools strategy. PC members and LL expressed disappointment at this decision. Despite Health & Safety having deemed the area as safe, LL still has concerns about the area being used.

ACTION: LW agreed to have further conversations with council members to try to progress this further and faster than waiting until next year, with the option of fundraising being explored.

LW also updated that the East Dunbartonshire Council Education Committee will be meeting for the final time this academic year on Thursday (25th May) and that this can be accessed online for anyone who may be interested.

5. Head Teacher's Report

LL talked through the Head Teacher's report that she had prepared in advance of the meeting. It covered the following areas:

- Curriculum Rationale:
 - The school's draft curriculum rationale visual was shared with PC members who were given the opportunity to input. This is soon to be finalised and will be shared with pupils.
- Talk for Writing: Parent information session
- Primary 7 residential update
- Transitions
- Staffing
- Homework:
 - Discussion took place on the subject of 'homework' following feedback that was received from parents in the school survey. Unfortunately time did not allow for a detailed discussion on this, so it was agreed that this would form an agenda item at the next PC meeting along with the requirement for parent consultation. ACTION: LB to include 'homework discussion' in next PC agenda.
- Standards and Quality Report/School Improvement Plan

6. Correspondence

LB updated that no correspondence had been received through the PC email account.

ACTION: JC to provide a PC update for the upcoming June school newsletter

7. AOB

Cost of school trips: LO shared details with LL of a parent who has a contact within the bus industry who may be able to offer discounted rates for school trips.

Campsie Show: LL updated that school champions have been invited to be involved in the upcoming Campsie Show.

Parent Council Constitution: Parent members agreed to meet to create a TPS Parent Council Constitution. ACTION: LB to arrange meeting

8. DoNMs

None within this academic year. Next year's meeting dates to be agreed. ACTION: DF, LB and LL to agree dates for next year.