



Torrance Primary School & Early Years Centre

Parent Council Minutes

Date: Tuesday 7th November 2023 @ 18:00

Location: Bocclair Academy

Present: Dave Fielder (DF, Chair), Laura Browne (LB, Clerk), Joanne Cockburn (JC), Laura Law (LL), Lizzie O'Donnell (LO) and Euan MacMillan (EM)

Apologies: Lynsey Slowman (LS), Gillian Bonar (GB) and Cllr Lynda Williamson (LW)

1. Welcome, Introductions and Apologies

DF welcomed all to the meeting and noted attendance as above.

2. Minutes of Previous Meeting

The minutes of the September 2023 meeting were agreed.

Action: Cost of the School Day. ONGOING See point 3a

Action: Joint meeting between PTA and parent council to be set-up. ONGOING. Currently on hold due to the PTA Chair's availability. LL to progress as and when it becomes feasible.

Action: Red blaze pitch: Following a visit from Greg Bremner (Interim Chief Education Officer for East Dunbartonshire Council) the red blaze pitch is not viewed as a priority by the council for investment currently. The council has confirmed it is happy for Torrance Primary to pursue the development of the area into an allotment. Mr Tolmie and the Eco Committee are currently designing the area. Mr Tolmie has secured materials, free of charge, from Dobbies Garden Centre. COMPLETE

Action: World of work careers/skills and anti-bullying policy review support/input. ONGOING. The PC provided input to the school's anti-bullying policy review during this meeting, and will await further details from LL regarding world of work/careers skills support/input when appropriate.

Action: FAIRness room: LB to work with LL and GB to prepare a communication to parents requesting donations and providing further details. COMPLETE

Action: Flight Path Fund. ONGOING. EM has submitted an application requesting £1,360 to extend and augment what is currently being provided through the Food for Thought Fund. The application won't be reviewed until the beginning of next year.

Action: JC to prepare PC update for October's school newsletter. COMPLETE

Action: LS to share the dogs in the playground video, made by school pupils, on the Torrance Community Facebook page. COMPLETE

3. Matters Arising

a. FAIRness room update and next steps

LB provided an update on progress made relating to the FAIRness room. Many donations have been made, with clothing items now having been sorted and stored in bags within the FAIRness room for parents to access. It was agreed the focus should now be on further promoting the resource to parents and, with Christmas fast approaching, on providing a supply of Christmas jumpers. The following next steps/actions were agreed:

- **ACTION:** LL to provide a brief to one of the school year groups to design a poster advertising the FAIRness room
- **ACTION:** LB to draft an email for the school office to send to parents requesting donations of Christmas jumpers and making them aware of when and where they will be available from the school
- **ACTION:** LO and JC to co-ordinate manning the Christmas jumper area in the school bistro across the two agreed dates of Tuesday 28th November and Friday 1st December
- **ACTION:** LL to progress purchase of storage units with school funds
- **ACTION:** PC members agreed that they would like to be able to provide a supply of water bottles to children without one. LL to look at the rules around how clerk fees can be used and whether they can be used to purchase water bottles

4. Councillor's Report

No Councillor's report as Cllr LW was unable to join this term's meeting.

5. Head Teacher's Report

LL talked through the Head Teacher's report that she had prepared in advance of the meeting. It covered the following areas:

- Primary 7 residential: Inverclyde
- Relationships, Sexual Health and Parenthood (RSHP) research
- Homework
- Allotment project
- Anti-bullying updates
- Christmas Show
- Parental Involvement
- Class updates
- EYC

LL shared details of the independent research being conducted by a coalition of NHS Boards on the subject of relationships, sexual health and parenthood (RSHP) and asked if PC members would like to provide input. **ACTION:** LB to co-ordinate feedback from PC members by 31st January.

Discussion took place on the subject of bullying in Torrance Primary. LL asked for thoughts on what the school's anti-bullying policy should include. Although East Dunbartonshire has an overarching policy, there is the opportunity to tailor elements of this for Torrance Primary. Suggestions included:

- What to do/not to do if you think your child is being bullied
- Definition of what constitutes bullying
- Details on what to do if bullying happens outside of school
- Awareness raising of various digital apps and what to look out for/how to make them safe for children to use

6. Correspondence

LB updated that no correspondence had been received through the PC email account.

7. AOB

Buchanan Place stairs: LL updated that work to repair the stairs will be happening this week, with the school hoping to re-open the stairs very soon.

School netball and football strips: LB asked if there were plans to purchase school strips for those participating in the P6&P7 school netball and football teams, given they are participating in tournaments with other Boclair feeding primary schools who all have school strips. **ACTION:** LL confirmed that the school were looking into using school/PTA funds to purchase strips and will progress.

8. DoNMs

Tuesday 6th February 2023

Tuesday 26th March (AGM) 2024

Tuesday 21st May 2024

All to be held at Boclair Academy at 6pm