



# Torrance Primary School & Early Years Centre

## Parent Council AGM Minutes

**Date:** Tuesday 21<sup>st</sup> May 2024 @ 18:00

**Location:** Bocclair Academy

**Present:** Dave Fielder (DF, Chair), Laura Browne (LB, Clerk), Laura Law (LL), Lizzie O'Donnell (LO), Lynsey Slowman (LS), Joanne Cockburn (JC), Gillian Bonar (GB), Cllr Lynda Williamson (LW), Adam Mills (AM) and Melody Buchan (MB)

**Apologies:** Euan MacMillan (EM)

### 1. Welcome, Introductions and Apologies

DF welcomed all to the meeting and noted attendance as above.

AM and MB attended the meeting as observers and will be joining the PC as PC members in the new school year.

### 2. Minutes of Previous Meeting

The minutes of the April 2024 meeting were agreed.

**Action:** PC members to plan a stand at Sports Day (June 5<sup>th</sup>). Discussion to take place at next PC meeting. **ONGOING** (see FAIRness Room update under Matters Arising)

**Action:** LB to prepare content for the May newsletter to promote the stand. **COMPLETE**

**Action:** LL to share school event timetable for academic year 24/25 with PC members with discussion to follow in the next PC meeting as to when might be appropriate **COMPLETE**

**Action:** LB to ensure 'School Plan and PC Priorities' is included within the agenda of the first PC meeting of the new academic year. **ONGOING**

**Action:** DF to share the link for this with LL so the school can raise awareness within the school community and DF will do the same through the community Facebook page. **COMPLETE**

### 3. Matters Arising

#### a. FAIRness room

LL shared key dates in the upcoming academic year by email. It was agreed that the PC would focus appeals and giveaways of clothing & resources around these dates, e.g. Halloween, Christmas and Sports Day. Fuller details will be shared in the new school year.

It was agreed that the Sports Day 'Back to School Clothing Giveaway' poster previously shared in the May newsletter would be shared again in the June newsletter to increase awareness in advance of Sports Day, and that PC parent members would organise the clothing stall on the day:

- **ACTION:** LL to include poster within June school newsletter
- **ACTION:** LB to coordinate PC parent member running of clothing giveaway stall at Sports Day

### 4. Councillor's Report

LW updated the PC that the next Education Committee meeting will take place on 30<sup>th</sup> May 2024, with the following reports due to be shared:

- Multiply: A report focused on adult numeracy
- The Promise to Care Experience: A report focused on the violence that teachers are facing in schools and the support that is required

The upcoming meeting will also include a finalised school calendar for the year ahead.

Other updates from LW included:

- Following the A807 Active Travel Corridor Consultation, a vote will shortly be happening
- Aldi has submitted a licence request to the Planning Board in connection with its planned store opening at Strathkelvin Retail Park
- LW attended the recent Torrance Community Council meeting where discussion to place on a variety of matters, including: road & pavement issues; plans to start a monthly Farmers Market in Torrance at the War Memorial; and the proposed active travel routes. The new portrait of the King, which has been gifted to Torrance, was unveiled with it now being decided where in Torrance this will be displayed.

### 5. Head Teacher's Report

LL talked through the Head Teacher's report, which covered the following areas:

- School Improvement Planning/Standards and Quality report
- Class updates/Staffing
- Transitions
- EYC

## 6. Correspondence

LB updated that no correspondence had been received through the PC email account.

## 7. AOB

The subject of bad and inappropriate language was raised, with a question asked on whether or not there was any school policy in place. LL confirmed that this falls under the behaviour and relationships policy, with the school keen to be made aware of instances that they may not be aware of so that conversations can take place with children and their parents.

Dates for next school year to be agreed so that LL can book a room at Boclair Academy.

- **ACTION:** LL, LB and EM to coordinate dates for next year's meetings

Finally, LL thanked DF and JC for their contribution to Torrance PC as they now stand down from the PC.

## 8. DoNM

Tuesday 3<sup>rd</sup> September 2024

To be held at Boclair Academy at 6pm