



Torrance Primary School & Early Years Centre

Parent Council Minutes

Date: Tuesday 4th February 2025 @ 18:00

Location: Bocclair Academy

Present: Euan MacMillan (EM, Chair), Laura Browne (LB, Clerk), Laura Law (LL), Lynsey Slowman (LS), Gillian Bonar (GB), Cllr Lynda Williamson (LW) and Melody Buchan (MB)

Apologies: Melody Buchan (MB) Lizzie O'Donnel (LO) and Adam Mills (AM)

1. Welcome, Introductions and Apologies

EM welcomed all to the meeting and noted attendance as above.

2. Minutes of Previous Meeting

The minutes of the November 2024 meeting were agreed.

- **ACTION:** LB to add 'Parent Communication Methods Consultation' as an agenda item for discussion at the next PC meeting. Noted that no results at a TPS level have been made available - **COMPLETE**
- **ACTION:** LL to consider a numeracy workshop in the first term (dependent on funding available) for Primary 4 pupils and their parents, providing parents with resources to support their children in maths and numeracy - **ONGOING**
- **ACTION:** LL to feedback on staff and pupil views with regards to school uniform at the next PC meeting - **COMPLETE**

LL updated that the school have decided against progressing with any uniform changes and requests to change for PE for the time being. The school, with the support of the PC will, however, promote wearing of correct school uniform as much as possible. It was agreed that the next Parents' Night could be utilised to consult with parents on uniform colour, with P6s/P7s leading this.

ACTION: LL/GB to co-ordinate parent consultation on uniform colour at next Parents' Night

A new, local, school uniform supplier has been in touch with the school. Pricing of uniform items looks favourable and, overall, slightly cheaper than the current supplier.

ACTION: LL to bring samples to the next PC meeting

- **ACTION:** EM to co-ordinate PC member availability to feed into the Retrospective Review taking place in January - **COMPLETE**
- **ACTION:** LL to patrol the area and speak with any parents parked unsafely/causing an obstruction – **COMPLETE**

3. Matters Arising

Milngavie Primary School temporary re-location update

LL updated that East Dunbartonshire Council (EDC) is currently assessing the school area and where additional space can be utilised. Measuring up is happening for a proposed permanent partition along with temporary partitions. LL stated that she is very much committed to any building works not disrupting TPS school pupils. Discussion turned to what the process is with regards to any issues that may arise along the way, e.g. building works coming in above budget, for example. LW was unable to provide clear guidance on this at this stage.

EM and LW both attended the recent Torrance Community Council meeting. EM updated that at this meeting concern had been raised with regards to school buses arriving in Torrance from Milngavie. EM highlighted that this is a community issue requiring consultation and asked LW to do what she can to ensure this be factored in.

LL reported that she is meeting with Milngavie Primary Head Teacher to start discussing transition programmes, with teachers and pupils becoming involved.

LW updated that Greg Bremner (EDC Chief Education Officer) is keen to meet with EM, in his role as TPS PC Chair, in the coming few weeks. Following this, he plans to attend our next PC meeting (March) and has requested that questions be brought to him from the wider parent body at this point in time.

PC members raised the importance of consulting and engaging with pupils as soon as possible to create a positive feeling around Milngavie school pupils coming to Torrance. PC members also expressed their disappointment at the PC being given full responsibility for engaging with parents and EDC not being more actively involved in such an important piece of engagement.

LW stated that any questions from parents may be passed to her.

ACTION: LW and LL to invite Greg Bremner and Alan Bower (EDC Chief Officer for Facilities and Assets) to the next PC meeting.

ACTION: EM to prepare update for parents following his meeting with Greg Bremner, providing the opportunity for parents to raise questions in advance of the March PC meeting.

More details relating to the temporary re-location of Milngavie Primary School pupils at TPS can be found in the Head Teacher's report.

4. Councillor's Report

LW provided an update on recent meetings she had attended, including the Education Committee and COSLA Young Person's Board. She also updated that the SQA exam timetable in East Dunbartonshire has been particularly troublesome this year and that SQA have agreed to make some adaptations.

Finally, LW was disappointed to tell us that the Torrance Community Centre refit has, unfortunately, been delayed by 3 weeks.

5. Head Teacher's Report

LL talked through her Head Teacher's report which covered the following areas:

- Milngavie Primary School
- School uniform
- Rights Respective Schools
- Staffing updates
- Learning updates
- ASN group
- Transitions
- EYC

6. Correspondence

LB updated that no correspondence had been received through the PC email account.

7. AOB

The subject of SeeSaw and communications being missed was again raised by PC members. It was acknowledged that it's very difficult to find a communication method/level that is right for all parents.

It was also discussed that for P4-P7 pupils where no homework is being issued, greater visibility of school work (literacy and numeracy) via the appropriate app (SeeSaw or Teams) to allow parents to access additional support/learning would be appreciated.

ACTION: LL to ensure that in addition to weekly spelling words, relevant maths/numeracy resources are also shared with parents

8. DoNM

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To be held at Bocclair Academy at 6pm