



# Torrance Primary School & Early Years Centre

## Parent Council Minutes

**Date:** Tuesday 18<sup>th</sup> March 2025 @ 18:00

**Location:** Bocclair Academy

**Present:** Euan MacMillan (EM, Chair), Laura Browne (LB, Clerk), Laura Law (LL), Lynsey Slowman (LS), Gillian Bonar (GB), Cllr Lynda Williamson (LW), Melody Buchan (MB), Greg Bremner (GB) and Gavin Haire (GH)

**Apologies:** Lizzie O'Donnel (LO) and Adam Mills (AM)

### 1. Welcome, Introductions and Apologies

EM welcomed all to the meeting and noted attendance as above.

Greg Bremner (Chief Education Officer for East Dunbartonshire) and Gavin Haire (School Planning & Improvement Manager for East Dunbartonshire) both joined the meeting to share an update on the Milngavie Primary School temporary re-location plans and to answer any questions raised through the parent council.

### 2. Minutes of Previous Meeting

The minutes of the February 2025 meeting were agreed.

- **ACTION:** LL to arrange a numeracy workshop in the first term for Primary 4 pupils and their parents, providing parents with resources to support their children in maths and numeracy – **ONGOING**
- **ACTION:** LL/GB to co-ordinate parent consultation on uniform colour at next Parents' Night – **COMPLETE**
- **ACTION:** LL to bring school uniform samples from potential new supplier to the next PC meeting – **COMPLETE** – PC members in agreement that the school should share details of the new supplier with parents for their future consideration
- **ACTION:** LW and LL to invite Greg Bremner and Alan Bower (EDC Chief Officer for Facilities and Assets) to the next PC meeting - **COMPLETE**
- **ACTION:** EM to prepare update for parents following his meeting with Greg Bremner, providing the opportunity for parents to raise questions in advance of the March PC meeting - **COMPLETE**
- **ACTION:** LL to ensure that in addition to weekly spelling words, relevant maths/numeracy resources are also shared with parents – **COMPLETE** – ongoing checking of this will continue

### **3. Matters Arising**

#### **Milngavie Primary School temporary re-location update**

The following update was provided by GB and GH:

##### **Building works**

- Although the temporary re-location is planned for one full academic year, the hope is that the work will be completed in less time. GB shared that he was “very confident” there will be no delays.
- Plans are in place to commence the permanent building works during the Easter holidays to help ensure everything is ready in plenty of time, and to avoid any term time disruption. It was raised that seeing the plans visually would be helpful for parents.
- **ACTION:** GH agreed to share drawings of the school adaptations for sharing with parents. Timings to be confirmed, but ideally LL will have something to share at Parents Night.

##### **School integration planning**

- Milngavie Primary School Head Teacher and LL have already been working closely together and starting to make plans for next year.
- It is intended that both schools will continue to run with their own identities, including own school uniforms.
- With regards to school capacity, based on Torrance Primary’s formal capacity, the school can accommodate the additional pupils. There are plans to stagger break and lunch times, although there is also a desire to include some overlap to encourage interaction between the schools. Concern was raised by a PC member of potential disruption caused by additional school bells. Options are being considered to ensure there is no disruption caused.
- Given the capacity of the school assembly hall, there will be opportunity for the schools to have shared assemblies.
- The transition process has been planned for all pupils coming to Torrance, with LL confirming that Torrance Primary School pupils are also making preparations to help welcome Milngavie Primary School pupils.

##### **Traffic/Buses**

- It was recognised that the biggest issue is the potential for traffic congestion in Torrance. With this in mind, there are plans to stagger the entry and exit times. Torrance Primary School’s school day will remain unchanged (9am-3pm). Timings for Milngavie Primary School pupils’ school day will be 9.15am-3.15pm.
- Bus pickup and drop off points are currently being looked at within Torrance. An area has been identified, with this being assessed for its suitability by Strathclyde Passenger Transport (SPT). The council is making provisions for 4 buses, although this will be dependent on the capacity of the buses that are available. Milngavie Primary School parents are being strongly encouraged to use the buses for their children.
- The tender for bus provision goes out in April and will be one of the first to be assessed given the level of priority being assigned. Test routes will be conducted.

- After school care for Milngavie Primary School pupils has now been secured, pending Care Inspectorate approval, with plans for pupils to be bussed to and from the school from this location. This means there will be no additional traffic in Torrance.
- A PC member highlighted the congestion concerns that the Torrance Community Council have raised. GB committed to sharing and discussing plans with the Torrance Community Council once the tendering process is complete.

**ACTION:** GB to arrange session with the Torrance Community Council post the tendering process

#### **Follow up**

- GB and GH confirmed that they are happy to hold a session with parents closer to the time if there are further questions and/or concerns being raised.

**ACTION:** EM to request a session if it is felt to be required

**ACTION:** GB committed to continue updating FAQs for parents and will flag to EM when updates are made

**ACTION:** EM to prepare an update to be sent to parents following GB and GH's attendance at the PC meeting.

#### **4. Head Teacher's Report**

LL talked through her Head Teacher's report which covered the following areas:

- Milngavie Primary School
- School uniform
- Staffing updates
- Learning updates
- ASN group
- Transitions
- EYC

#### **5. Councillor's Report**

LW provided an update on the recent ASN seminar at Woodland View which she and GB, along with a number of other teaches had attended. It is hoped that this will become an annual seminar.

At the recent Parent Forum meeting, the new Literacy Strategy was shared. As part of this strategy, dyslexia protocols have also been reviewed. LW updated that this should be coming out soon.

LW also updated on the Torrance roadworks (close to the Torrance roundabout). These are emergency BT roadworks, due to be completed by the end of the week, if not earlier. The council is currently looking at options, such as increasing charges over time, to encourage faster work from contractors.

**6. Correspondence**

LB updated that no correspondence had been received through the PC email account.

**7. AOB**

No AOB was raised

**8. DoNM**

Tuesday 20<sup>th</sup> May

Provisionally, to be held at Torrance Primary School, but TBC'd once the agenda is agreed.