



# Torrance Primary School & Early Years Centre

## Parent Council Minutes

**Date:** Tuesday 12<sup>th</sup> November 2024 @ 18:00

**Location:** Boclair Academy

**Present:** Euan MacMillan (EM, Chair), Laura Browne (LB, Clerk), Laura Law (LL), Lynsey Slowman (LS), Gillian Bonar (GB), Cllr Lynda Williamson (LW), Lizzie O'Donnel (LO) and Adam Mills (AM)

**Apologies:** Melody Buchan (MB)

### 1. Welcome, Introductions and Apologies

EM welcomed all to the meeting and noted attendance as above.

### 2. Minutes of Previous Meeting

The minutes of the September 2024 meeting were agreed.

- **ACTION:** LS to seek volunteers for the netball and football team - **Complete**
- **ACTION:** LB to add 'School uniform discussion' to the next PC meeting agenda - **Complete**
- **ACTION:** LS to co-ordinate uniforms from the FAIRness room and Halloween outfits to be made available at Meet the Teacher and Parents night – **Complete**
- **ACTION:** LB to create a poster advertising for Halloween costumes – **Complete**
- **ACTION:** MB to contact Babes in the Woods to let them know about availability of Torrance Primary Uniform – **Complete**
- **ACTION:** LL to coordinate Easy Fundraising email to parents - **Complete**

### 3. Matters Arising

#### Parent Council Forum Update & Discussion

EM provided an update on the recent East Dunbartonshire Parent Council Forum which he attended, with discussion focusing on the following two key areas:

- The CIRCLE Framework – a way of organising and supporting input using a staged system of support, beginning with setting up an inclusive classroom. LL updated PC

members on the audit of Torrance Primary and the school's plans to respond to requirements specified.

- Communication methods with parents - EM shared the Parent Council Forum's plans to include this as a standing agenda item, with consultation on this subject underway. At this stage it is not yet known if we'll be able to access results by individual school, but the hope is that results will be available in time for the next PC meeting.

**ACTION:** LB to add 'Parent Communication Methods Consultation' as an agenda item for discussion at the next PC meeting

### Homework

LB updated that she had received feedback from a small number of parents in middle school on the subject of homework. The general theme related to lack of visibility of what children are working on. It was agreed that there are some additional measures that can be implemented to increase visibility and better communicate the move to project based learning for the first time for those in Primary 4.

**ACTION:** LL to consider a numeracy workshop in the first term for Primary 4 pupils and their parents, providing parents with resources to support their children in maths and numeracy.

### **4. Councillor's Report**

LW updated that the Education Committee were due to meet later in the week and shared details of all the reports to be shared.

LW will report back at the next PC meeting.

### **5. Head Teacher's Report**

LL talked through her Head Teacher's report which covered the following areas:

- Primary 7 residential: Inverclyde
- School uniform
- Rights Respecting Schools
- Staffing updates
- Learning Updates
- EYC

PC members offered their input to the ongoing discussion about school uniform. Any resulting changes will not be implemented until the next academic year. LL plans to consult with both staff and pupils next.

**ACTION:** LL to feedback on staff and pupil views at the next PC meeting

**ACTION:** EM to co-ordinate PC member availability to feed into the Retrospective Review taking place in January



## **6. Correspondence**

LB updated that no correspondence had been received through the PC email account.

## **7. AOB**

Writing award – It was raised that this year's Primary 4s had taken part in a writing competition in which all pupils were issued with letters saying they were winners and their poems would be published in a book. Parents were asked to pay to purchase the book, with wording suggesting their child was one of very few winners, when this was not the case at all. LL hadn't been aware of this at the time and was in full agreement that classes would not be getting involved in anything similar again.

School parking – It was raised that parking at drop off and pick up times is now becoming an issue at Buchanan Place, with cars parking on the pavement where children are walking and running.

**ACTION:** LL to patrol the area and speak with any parents parked unsafely/causing an obstruction

## **8. DoNM**

Tuesday 14<sup>th</sup> February 2025

To be held at Bocclair Academy at 6pm