



# Torrance Primary School & Early Years Centre

## Parent Council Minutes

**Date:** Tuesday 20<sup>th</sup> May 2025 @ 17:45

**Location:** Torrance Primary School

**Present:** Euan MacMillan (EM, Chair), Laura Browne (LB, Clerk), Laura Law (LL), Lynsey Slowman (LS) and Gillian Bonar (GB)

**Apologies:** Lizzie O'Donnel (LO), Adam Mills (AM), Cllr Lynda Williamson (LW) and Melody Buchan (MB),

### 1. Welcome, Introductions and Apologies

EM welcomed all to the meeting and noted attendance as above.

### 2. Minutes of Previous Meeting

The minutes of the March 2025 meeting were agreed.

- **ACTION:** LL to arrange a numeracy workshop in the first term for Primary 4 pupils and their parents, providing parents with resources to support their children in maths and numeracy – **COMPLETE**
- **ACTION:** Gavin Hare to share drawings of the school adaptations with LL – **COMPLETE**
- **ACTION:** Greg Bremner to arrange session with the Torrance Community Council post the school bus tendering process – **COMPLETE** (will leave this with LW and Greg Bremner to co-ordinate as appropriate)
- **ACTION:** EM to liaise with Greg Bremner on running a session with parents about the temporary Milngavie Primary School re-location if felt to be necessary – **COMPLETE** (agreed not necessary. LL will be communicating a clear plan)
- **ACTION:** GB committed to continue updating FAQs for parents and will flag to EM when updates are made - **COMPLETE**
- **ACTION:** EM to prepare an update to be sent to parents following GB and GH's attendance at the PC meeting – **COMPLETE** (covered by LL's update to parents)

### **3. Matters Arising**

#### **Milngavie Primary School temporary re-location**

Given the moving around of classrooms, the idea of giving parents the opportunity to collect children from their new classroom prior to the new school year was discussed.

**ACTION:** LL to consider asking parents to collect their children from their new classroom on 18<sup>th</sup> June, coinciding with the date of the class swap happening.

Parent Council members were shown the building work that already been completed in the existing P1-3 area. LL updated that the partition has already been having a positive impact, having created quieter, calmer areas.

On 20<sup>th</sup> May, Milngavie Primary pupils (P3 and P4) came for a visit to Torrance Primary. LL and GB updated that the visit had been a success with pupils enjoying seeing round the school and being welcomed by our own Torrance Primary pupils.

The 'no' school bell trial was discussed. LL and GB both reported that it had gone well, resulting in a much calmer environment. The Parent Council provided their support for continuing with it next academic year. The Pupil Council will also be consulted before any decision is taken.

#### **School lunch timings**

Parent Council members raised that there is concern from some parents that school lunch timings have been shortened and that children are not getting enough time to finish eating their food. LL confirmed that nothing has changed with regards to lunch timings and committed to reassuring those children who may need a little longer eating their lunch, that they should take the time that they need.

LL also confirmed that next academic year, when we have additional pupils in the school, all children will still have adequate time to eat their lunch.

### **4. Head Teacher's Report**

LL talked through the Head Teacher report which covered the following areas:

- Milngavie Primary School
- Staffing updates
- School Improvement Planning/Standards and Quality Reporting
- Transitions
- EYC

### **5. Councillor's Report**

No Councillor Report as LW was not in attendance.

## **6. Correspondence**

LB updated that no correspondence had been received through the PC email account.

## **7. AOB**

LL updated the Parent Council that she will be leaving Torrance Primary School at the end of the academic year. The Parent Council thanked LL for everything she has done during her time as Head Teacher at Torrance Primary School. LL informed the Parent Council that they will have a role to play, firstly in appointing an Acting Head Teacher and later a permanent Head Teacher. EM to await further detail from Greg Bremner.

Next academic year's Parent Council meeting locations and dates were discussed. It was agreed that meetings will continue at Torrance Primary School where possible.

**ACTION:** LB to check with LW if future Parent Forum dates are set so we can ensure dates don't clash with each other.

**ACTION:** LL and LB to agree dates for next academic year's Parent Council meetings

## **8. DoNM**

TBC'd