



Torrance Primary School & Early Years Centre

Parent Council Minutes

Date: Tuesday 25th November 2025 @ 17:45

Location: Torrance Primary School

Present: Lynsey Slowman (LS, Chair), Gillian Bonar (GB), Gordon Smith (GS), Lizzie O'Donnel (LO), Melody Buchan (MB),

Apologies: Caireen Taylor (CT), Laura Browne (LB, Clerk), Charlotte Copeland (CC) Cllr Lynda Williamson (LW),

1. Welcome, Introductions and Apologies

Apologies confirmed.

2. Minutes of Previous Meeting

Curtain for PE Hall

No further forward, curtain may not be required as teachers are happy to teach a combined class.

Masterclass

Staff feedback, emphasis on "life skills", (HT report). Various practical home skills. Emphasis on these skills may lead to wider community support.

PVG has limited wider outreach, moving forward will be easier as more PVG's come on board.

Quiet areas.

Children have been reminded of the location of the quiet areas.

3. Matters Arising

a. PVG Update

16 PVG's have been issued, 7 people have not completed the process, LB to pass on names and GB to chase everyone up.

Clarified "family walk" vs school events.

b. Parent Forum Update

LS attended parent forum on Tuesday the 18th of November.

Awaiting powerpoint slides from meeting.

Got feedback from the parents on the national parent council. Presentation on new vision, values and aims for East Dumbartonshire.

Corporate reporting update.

Parental engagement strategy 25-28.

Future sessions and how they were structured, brought up the idea of “discussion sessions” for groups of councillors.

Setting up a forum or Whatsapp group for chairs to discuss any items for the Parent forum meetings.

Next meeting 24th February 2026

c. Constitution

Aim to draft a constitution.

LS received a draft constitution, will aim to get a meeting with the group to discuss the constitution before next Parent Council Meeting.

4. Head Teacher's Report

GB talked through the Head Teacher report which covered the following areas:

- Staffing update
- PVG/PTA
- Primary 7: Sports Scotland Inverclyde National Sports Training Centre
- Learning updates
- Ethos & Life of the School
- Community Links
- EYC

Linkup with Milngavie

Milngavie primary school sharing is still leading to productive partnerships and shared ideas/development.

Christmas Show.

Tickets – 4 per family.

GB Open up tickets so families can purchase more.

5. Councillor's Report

No report was delivered.

6. Correspondence

No correspondence was reported.

7. Any other Business

Proposal for hybrid approach to meetings, dial in for an hour rather than have to move work. Will discuss when more members are present.

Headlice policy (LO)

Clarification for headlice policy, school is not allowed to communicate headlice cases to parents but will communicate to individual parents. Would be handy for teachers to know of any cases.

Risk assess the hairbraiding masterclass. Children will not be sharing costumes at the school show.

Potential for linkup with Torrance Football Club

Could potentially run blocks of football. Lunchtime/ curriculum time/ afterschool. GS to ask Torrance FC chairman to explore the ideas further.

Choir.

Explore continuing partnership with Alistair Digges for the Choir, a positive influence and good sessions.

Car Wash.

Advanced warning of any future car wash activities to allow appropriate dress for the activity.

Other work skill linkup.

Explore potential additional linkups with high school work skills. (Beautician).

8. Date of Next Meeting.

Tuesday 27th January 2026

Tuesday 17th March 2026

Tuesday 19th May 2026