



Torrance Primary School & Early Years Centre

Parent Council Minutes

Date: Tuesday 27th January 2026 @ 17:45

Location: Torrance Primary School

Present: Lynsey Slowman (LS, Chair), Laura Browne (LB, Clerk), Gillian Bonar (GB), Charlotte Copeland (CC), Cllr Lynda Williamson (LW), Gordon Smith (GS), Caireen Taylor (CT), Lizzie O'Donnel (LO) and Melody Buchan (MB)

Apologies: None

1. Welcome, Introductions and Apologies

LS welcomed all to the meeting and noted attendance as above.

2. Minutes of Previous Meeting

The minutes of the November 2025 meeting were agreed. No actions were captured in the previous meeting.

3. Matters Arising

Constitution

LS updated that she has been reviewing the Torrance Primary Parent Council Constitution and would like us to consider making some changes. As a group we reviewed Bishopbriggs Academy Parent Council Constitution, which is considered best practice.

Specifically, it was agreed that changes would be helpful relating to the following areas of the Torrance Primary Parent Council Constitution:

- Minimum number of parents present for a meeting to go ahead
- Minimum and maximum number of PC representatives
- Wider parent body invited to PC meetings – with parameters put in place
- Annual election of office bearers at the AGM
- AGM date moved to the beginning of the academic year
- Review content of AGM

ACTION – LS to make updates to the current Torrance Primary Parent Constitution and bring this to the next PC meeting for further review and approval.

PVGs

LS updated that she had received communication on changes to the PVG requirements for parent volunteers. GB was able to provide further detail on this and confirmed that only school discos and PTA events will now be covered through the Connect PVG scheme. Everything else will require EDC PVGs to be in place.

As a result of the new requirements, those who have already completed the PVG application through Connect, will now have to have their details submitted again through the EDC scheme.

ACTION – GB to contact all current PVG holders to notify them that their details will be re-submitted through the EDC scheme.

Playground Flooding

MB raised concern at the recent flooding issue in the school playground. GB thinks there may be some kind of blockage to blame. EDC Health & Safety have been visiting the school on a monthly basis to complete an audit, with details recorded. Power jetting has helped to some extent, but the drainage is still very slow and a further request for power jetting has now been made to EDC. GB confirmed that since the start of August the playground has had to be closed three times, along with other times when there has been flooding but not enough to close the playground. LW offered to speak with Alan Bauer from the Council Services department.

ACTION – LW to contact Alan Bauer at EDC to raise the ongoing playground flooding issue and will report back at the next PC meeting.

4. Head Teacher's Report

GB talked through the Head Teacher report which covered the following areas:

- Staffing update
- Class updates
- Elf show feedback
- Clubs
- Values in Practice – VIP with SLT
- Morning arrival
- ASN parent group
- Torrance EYC staffing update
- Learning update
- Ethos and life of the school: House/committee/masterclasses
- Milngavie/Torrance links update

5. Councillor's Report

LW noted that it has been a quiet period due to the Christmas recess. In addition, most committees are currently on hold due to council elections.

LW updated that the second ASN workshop is due to be held at Woodland View School on 18th February, with this year's theme being relationships. LW also updated that the new Literacy Strategy is almost ready and will be presented at a future Education Committee meeting.

LW shared the positive news that the Milngavie Primary School project is all going well, with work scheduled to be completed on time. It was recognised that focus now needs to turn to the transition period for pupils returning to Milngavie Primary School and what will happen in Torrance Primary when Milngavie pupils and staff leave.

6. Correspondence

No correspondence received.

7. AOB

No AOB.

8. DoNM

Tuesday 17th March 2026

Tuesday 19th May 2026